

**Minutes of the Meeting of Riccall Parish Council  
held on 21<sup>st</sup> March 2016 from 7.30 p.m.  
at the Regen Centre**

**Attending:** Attending: Cllr Keen(Chairman) Cllrs Adamson, Dawson, Kilmartin, Nuttall, Owens, Rimmer, Somers-Joce and Whitwood and Wilkinson  
District Cllr Reynolds  
Clerk & Finance Officer- Mrs Sandra Botham

**1 Apologies and declarations of interest**

Apologies for absence were received and accepted for Cllr Sharp.  
There were no declarations of interest in items on the agenda

**2 Minutes of the meeting of Riccall Parish Council held on 15 February 2016  
(circulated)  
Minutes of the Administration & Finance Meeting held on 7<sup>th</sup> March 2016**

Minutes for both meetings were accepted as a true record and adopted.

**3 Report on progress and updates since the last meeting**

To receive an update from the District and County Cllrs where possible on action taken and developments since the last meeting. Cllr Reynolds had nothing to report.

North Yorkshire Police updates had been circulated with the only local incident to note being fires on allotment sheds in the Selby area.

The Clerk gave an update on action taken and developments since the last meeting :

- Yorkshire Bank have mislaid the bank mandate completed in October- Cllrs Nuttall , Rimmer and Whitwood are required to fill in their details again – authorised by 3 other signatories and then this mandate will be in place and cover existing and two new accounts. It will not be necessary to go to the bank again as everyone has now submitted their ID's.
- RRW leaflet has finally been updated by the designer and Cllr Adamson has been checking the changes-which he noted are acceptable.
- RLC were contacted regarding the hedge cutting of the Jubilee sports field- regarding the state of the footpath and the timing of the cutting following comments from residents. It was noted by RLC that the hedges were checked prior to cutting and the debris was cleared.

- Back Lane problems with drains- recent heavy rain has flooded the road to almost spilling over onto the pavement. Cllr Wilkinson noted that this is likely due to leaves causing blockages. A resident on Viking Drive had issues reporting a leak –passed around various authorities– Selby DC, NYCC Highways and YW.
- Village green concrete birds beak posts are proving impossible to find.
- Following reports on 95Alive website, the school crossing lady has been contacted to acknowledge the reports but it seems that the police are responsible and they don't have time to attend

#### **4 Matters from Public Participation**

None.

#### **5 Correspondence**

##### **5a) General correspondence - requiring decisions:**

None.

##### **5b) General correspondence - for information:**

YLCA re petition to give Local Councils the Right to Appeal Planning Decisions was noted.

A response from Peter Horne regarding traffic signals was positive. It was noted that the preference is to leave them in place. *The Clerk will circulate previous correspondence to members.*

An email from Riccall Land Charities explained that the recent enquiry for land to build affordable homes on had not been seen as feasible due to only being suitable for four dwellings. It was also noted that the LC would not go against Parish Council wishes.

The Section 137 Expenditure Limit of £7.42 per elector for 2016/17 was noted.

Emma Whittles the Rural Housing Enabler had emailed to ask if members were aware of any suitable land available for Rural Housing schemes. An article updating the recent survey will be placed in the forthcoming Beacon.

A resident had emailed relating to litter on York Road (over the A19). It was noted that one of the park bins being replaced could possibly be sited there. *The Clerk will contact Selby DC regarding emptying.*

A resident had emailed regarding parking on kerbs on residential streets. *The Clerk will circulate the notice provided by Cllr Casling.* Cllr Reynolds noted that it had been deemed legal to use.

NYCC are promoting Community Awards –*any nominations to the Clerk please.*

A resident had emailed relating to two issues relating to dogs in the village. *The Clerk has written to one owner. A letter of thanks will be sent to the resident for trying to address a situation and an article will be placed in the Beacon.*

SDC notification of dog owners changes to law was noted and will also be placed in the Beacon.

**5c) Late correspondence – to note only.**

Age UK have applied for funding. *The Clerk will write back and ask for numbers of residents of Riccall who have used their service and then the request will be considered.*

NYCC Highways Capital Programme 2016/17 (circulated) was noted.

A resident has emailed regarding progress of provision of double yellow lines on Chapel Lane. *The Clerk will contact Area 7.*

NYCC notification of changes at Waste Recycling Centres- reductions in opening times and charges for tyres.

Neighbourhood Watch is looking for nominations for 2016 NY Neighbourhood Watch & Rural Watch Award Schemes.

Passenger Transport NY notification of Bus Service changes- routes affected in our area are the 476 Selby to Pontefract and 402 Sherburn to Selby.

**6 Accounts for March 2016**

Payments for March 2016 were approved and the clerk gave an update on the budget position and bank reconciliation.

*A short break was taken at 8.20pm for signing the cheques.*

**7 Planning**

**7a)**

**Selby DC has granted planning permission for the following application:**

Planning permission has been *granted* for 2015/1091/FUL – proposed demolition of existing detached garage and erection of a detached dwelling and two supporting garages for the existing and proposed dwellings in the conservation area at Elston House, 25 Main Street, Riccall.

Planning permission has been **granted** for 2015/0687/OUT – Outline application with all matters reserved for the erection of a dwelling at Jackadory, 37 York Road, Riccall.

**7b) The following planning application was considered:**

2016/0141/COU – Proposed change of use to form a grass runway at Birchwood Lodge, Market Weighton Road, Barlby. (Lead- Cllr Keen)

No comments- outside Riccall Parish boundary.

**7c) Late consultation**

Licensing consultation for a street trader on A19 layby.

No comments – outside Riccall Parish boundary.

## **8 Reports and Consultation**

Cllrs Rimmer and Keen reported back from the ‘Prevent’ training held by Inspector Abbott. It was about being aware of attitude changes and trying to prevent young people from becoming members of extremist groups. A special unit is being developed to deal with these issues and the contact number is via 101. On-line training at Selby DC is also available and was recommended. It was also noted that being aware such things as amounts and types of mail being delivered have indicated extremist activity and it was noted that security checks for letting property is now also stringent.

Cllr Keen reported back from the Beech Tree Patient Group and the CEF Social Prescribing event. Cllr Dawson noted that as representative of the PC on the Patients Group he has notified the practice manager as he is unable to attend Weds evenings when the meetings take place- he is awaiting a response. It was also noted that there are issues in getting appointments at the surgery causing many residents distress. Members were all in favour of Cllr Dawson contacting the Practice Manager regarding this situation.

Cllr Dawson reported back from the Emergency Planning meeting attended by himself and the Clerk, noting it was a good refresher course and timely for updating the Emergency Plan with the working group. It was noted that the group have set themselves the task of updating the plan in 2-3 weeks. Cllr Nuttall reported that he has contacted a colleague from the Fire Service to arrange first aid and de-fib training for the community. It was noted that Cllr Whitwood parents can help too and that the scouts are interested in attending.

Cllr Wilkinson and the Clerk reported back from a meeting with the library volunteer’s noting that recent events regarding storage areas had upset them but hopefully now had been resolved. It was also noted that lack of lighting is a problem at the evening session and the Clerk has discussed this with the centre manager. Gavin is to check the lock on the cupboard as it is loose.

The Clerk reported from a NYCC Highways presentation which looked at the services offered by the agency and noted that Parish Councils are to have a dedicated link on the website to all of their specific information.

## **9 Recreational / H&S update**

The Clerk reported on matters that relate to play equipment or sports field maintenance:

Steve Golton reported for March noting that the sign on junior play area been broken off and needs replacing and that the skate park paint is peeling badly. Following Cllr Dawson's last monthly report recommending the manufacturer should be contacted to check the integrity of the structure, it was found that the that company no longer exists – so another quote was given at £350 for an inspection- Cllr Dawson followed this up and decision was made not to progress as the visual inspection was no more than is being carried out currently. Cllr Dawson noted on his next monthly report he will carry out a more rigorous inspection on the skate park.

- The company who welded the junior park gate have offered to come back and rectify the previous repair – Cllr Dawson offered to meet the contractor on site- *Clerk to arrange.*
- Gavin is to remove the existing litter bins ready for the new one at the skate park area of the park. It was suggested that one of these might be relocated to York Road-*the Clerk will make enquires with Selby DC re emptying.*
- RJFC Ian Johnson has enquired about the cricket area on the sports field. Cllr Keen has offered to meet him to discuss. *Clerk to arrange.*

## **10 Administration & Finance Committee (minutes circulated)**

The Clerk reported that a review of procedures had taken place with all documents found to be perfectly adequate. Recommendations made by the committee were that cheque signing should be carried out by all members and any new members should complete the bank mandate within a period of one month from joining. It was also recommended that lead councillors take more responsibility for assets and that the Asset management software is used more fully for recording. Members agreed to the recommendations of the committee.

It was noted that Cllrs Dawson and Somers-Joce are to carry out a comprehensive review of assets.

A copy of the street-lights log was circulated to members as a report has been sent to NYCC due to the number of new lights needing repeated maintenance. Members were in favour of a representative from the company responsible for installing the streetlights being invited to the A & F Committee meeting.

Cllr Adamson noted that he is happy to advise on the new pension arrangements and it was noted that although the staging date is 1 April 2017, it will have to be taken into account in the budget in November 2016.

## **11 The Queens 90<sup>th</sup> Birthday celebrations**

Timing for the lighting of the Beacon has now been announced and will take place at 7.30pm. Arrangements have been made to fill the Beacon and Ken Davison has offered to provide generators and music. Cllr Nuttall will risk assess the event. The Scouts and Beavers have offered help and arrangements are being made to invite the villages nonagenarians. It was agreed to buy 200 hand-held Union Jacks for the event and discussion took place over funding a school project to commemorate the event. Members voted 8 for and 2 against a £400 donation towards a project to fund Numicon and aid to children with dyscalculia.

Cllr Owens noted that the Freemasons would like to attend the event and it was noted that they are welcome to join in. An offer for the High Sherriff to light the Beacon was declined with members preferring a member of the community to have the honour.

Cllr Whitwood offered to design fliers for the event.

## **12 Tour de Yorkshire**

Cllr Keen reported that a rolling road closure will be provided for the event and that it is planned to close the Silver Street area to make the way safe for the school children's journey. The CEF has provided funds for the school children to have t-shirts for the event. Planters on the green have blue and yellow themed flowers and prizes will be awarded for the best decorated bicycle. Bunting will be allowed as long as it is removed after the event.

Friends of Riccall School requested permission to provide refreshments and fund raising stalls on the Village Green which was granted by members. It was noted that the community library could donate any excess books for the stalls. Cllr Whitwood offered to design advertising for the event. *The Clerk will forward details.*

## **13 Minor items and items for the next agenda**

It was noted that Mark Seabrooke who previous served on the Parish Council has sadly passed away.

Maintenance on the village green will be put on the next agenda.

Cllr Owens noted that the Volunteers Evening needs to be arranged. *The Clerk will check dates available.*

The Clerk noted that the Regen Centre Manager had contacted her about security for the office and the Clerk noted she is happy to keep the door unlocked.

**14 Staff Matters**

None.

*The Chairman thanked those present and closed the meeting at 10.00pm.*